

SES PTA Board

May Board Meeting Minutes

May 1, 2026

Board Members Attended: Pierre Smallwood, Alexa Hesse, Gentry Kozub, Chelsea Metros, Gentry Kozub, Telleen Gegner, Brandee Keiss, Mandi Mitchell, Laura Fine,
Teacher/Staff Attended: Heather Depetro, Elayne Ongtingco, Kristen Muller, Amber Little,
Board Members/Staff Absent: Maggie Williams,

Start: 8:02

End: 9:30

Time-Sensitive/Critical Topics

Events	Spirit Nights
<ul style="list-style-type: none"> ● 05/01- May Board Meeting ● 05/04-08 Teacher Appreciation Week ● 05/18 Teacher Cook Out 	<ul style="list-style-type: none"> ● 05/12 Chickfila

Executive & Committee Member Roles

Secretary: Gentry Kozub

- Call to Order
- Minutes approval for Board April and General Meeting Meetings
 - **VOTE:** Gentry motion to vote to approve April Board meeting minutes and General Meeting Minutes, 2nd received, unanimously approved.

President: Pierre Smallwood

- Official Thank you to Principal Little on National Principal Appreciation Day

School Administration: Principal Little and VP Muller

- Little:
 - Branding: Future request for more money
 - How much money: either \$2500 from both PTA and Foundation
 - Frosted Glass, Door mats, and flags on the flag poles, lettering over the front door, lettering over the outdoor library space to delineate our school from the street view
 - Car Magnets: Who does it (Foundation/PTA/School?)??
 - Will we talk to Foundation about ownership of the magnets

Teacher Representatives: Ms. Ongtingco and Ms. DePetro

- Ongtingco:
 - Thank you for scholarship money
 - Next year there will be \$7000 in scholarship money
 - Volunteer Request for Library inventory next week:
 - 2 parents all day on Monday, Tuesday or Wednesday
- Safety Patrol Field Trip- Thank You for PTA support

Treasurer: Brandee Keiss

- Reimbursements
- Budget Update
- 5th Grade Celebrations
 - Awards Day- May 15th
 - Sub Check Dropped off 4/30
 - Cupcakes- Gentry ordered and dropped on May 14; Serve day of?
 - School to set up on a platter day of
 - Volunteer at 9:45 to stand up in front of cupcakes- Pierre
 - Kickball- May 18th
 - Pizza and Snowcone Truck?
 - Maggie to do the Snowcone
 - Support staff will serve pizza to students
 - Alexa will order pizza, all cheese, 2 slices each, 139 students, 37 pizzas

Development Team: Chelsea Metros and Mandi Mitchell

- Teacher Appreciation Week: May 4-8
 - Monday: Breakfast (Mandi and Gentry)
 - Volunteer needs 2 starting at 7:20
 - Go to 4th Grade First
 - Drop off in the bus loop
 - Slowly walking the hall and then leave the extra in the media center, send out an email to come pick them up
 - Tuesday: Ice Cream Float (Pierre)
 - 10:30-1:10 in the lunch room
 - Volunteers (3)
 - Pierre to check the closet
 - Need: Solo cups, spoons, ice cream scoops (4),
 - Wednesday: Catered Lunch Buffet (Laura)
 - Zaxbys Lunch Buffett
 - In the teachers Lounge
 - 10:30-1:10
 - Drinks: Natalie or Maggie
 - Laura to ask Maggie
 - They like it with some one standing with gloves on serving

- Volunteers- 2 more
 - Raffle for the Chickfila Board Games
 - Thursday: Supply Show and Coffee
 - Chelsea has been shopping
 - Time Frame: 8-2
 - Set up the day before (2 people the day before)
 - Telleen and Mandi
 - 1139 Kindergarten Room
 - Volunteers Day of:
 - Coffee from Rev-Gentry
 - Chelsea to get creamers
 - Little to provide syrups
 - Parapros and Certified Staff get a lanyard: There will be communications-teacher to shop, para don't forget to get the lanyard
 - Friday: Special Gift
 - Candy to stuff in mailboxes
 - 300 Be Our Guest Cards
 - Teacher Supplies
 - Chelsea to make a Costco Run
 - Very low on paper plates
- Teacher Cookout-May 18th
 - School to supply paper plates for the Cookout
 - Poppy to start cooking out at noon
 - Staff won't come out until 1
 - Bus Port Location
 - Event to go until 2
 - No children allowed
 - PTA to supply the mains, Sides, desserts, and 2L drinks supplied by hospitality committee,
- Position Transition Meetings
 - If you are leaving a role, make sure you meet with your new person and train them up

Involvement Committee: Maggie Williams and Laura Fine

- School Supply Boxes
 - Flyers to go out in the mailboxes today via Mandi

Communications Team: Telleen Gegner and Alexa Hesse

- Yearbook Update
 - Small Group room is where they are
 - M/T/Fri will be organized
 - Alexa to text Laura if she needs help
 - Extra Yearbooks to go on Givebacks

- Deliver to classes on Friday

Secretary: Gentry Kozub

- Staff Appreciation Celebration Document
 - 05/01 National School Principal Day (Mandi)
 - 05/18 SLP Day (Chelsea)
 - 3 people
 - Summer meeting date?
 - Send out a survey -me
 - 8-30
 - Spiritwear Meeting
 - Zoom
 - Ask Katie ad Alli
 - Popsicles on the Playground July 21st 4-5
 - Summer Meet with Little/Pierre/Chelsea on Tuesday June 16th from 9:15-12 to go over the summer
 - Room Parent
 - The goal was during pre planning to teach teachers what a room parent will look like
 - Then at meet and greet, teachers will put the paper out and make sure people sign it up
 - Cadence Washington will walk those people through getting Volunteer status
 - Laura to send Volunteer Requirements to Depetro
 - Can we have a volunteer morning to bring everyone in all at once? Can interested volunteers watch the video during open house/meet and greet/