

SES PTA Board

March Board Meeting Minutes

March 6, 2026

Board Members Attended: Pierre Smallwood, Alexa Hesse, Gentry Kozub, Chelsea Metros, Gentry Kozub, Telleen Gegner, Mandi Mitchell, Brandee Keiss, Maggie Williams, Laura Fine,
Teacher/Staff Attended:, Heather Depetro, Amber Little, Elayne Ongtingco
Board Members Absent: Kristen Muller

Start: 8:00

End: 9:23

Time-Sensitive/Critical Topics

Events	Spirit Nights
<ul style="list-style-type: none"> ● 03/01-03/07 National School Social Worker Day (Maggie) ● 03/06 March Board Meeting Date ● 03/15 Sarah's Path Clean Up, 11 AM ● 03/26 Bike Night ● 04/01 Paraprofessionals Day (Brandee) ● 04/01 April Board Meeting ● 04/04 National Librarians Day (Alexa)-Celebrate on the 3rd ● 04/06-10 Assistant Principal Week (Mandi)- Celebrate on the 2nd 	<ul style="list-style-type: none"> ● 03/26 Burger Crush ● 04/02 Sparkles Spirit Night

Executive & Committee Member Roles

Secretary: Gentry Kozub

- Call to Order
- Minutes approval for Board February Meeting
 - **VOTE:** Gentry motion to vote to approve February Board meeting minutes, 2nd received, unanimously approved

President: Pierre Smallwood

School Administration: Principal Little and VP Muller

●

Teacher Representatives: Ms. Ongtingco and Ms. DePetro

- 5th grade field trip snacks
 - Laura took list and will shop at Costco
- Supply ideas for teacher appreciation week giveaway
 - DePetro presented list and will email list to PTA president
- Room parent PowerPoint

- DePetro made a powerpoint to present to future room parents
- Will send to SESPTAVolunteers@gmail.com
- At school year preplanning: DePetro and Ongtingco to give a talk to school staff about room parent process, powerpoint, etc.
- 5th grade needs for awards day and kickball game (SmyrnaPTATreasurer@gmail.com)
 - 5th grade just met with Little and presented the needs
 - There is a document (decorations, cupcakes, someone to serve the cupcakes, a sub for day for Glessing on May 13th)
 - Fake ferns are fine, Publix mini cupcakes,
 - Thursday May 14th (don't know the exact times)
 - 5th Grade Kickball Game
 - Supply list given, to include:
 - Food for teachers, snowcone truck and pizza for kids (2 slices of pizza per kid)
 - 139 kids at kickball
- Field day blow up request
 - Coach Streger asked for a blow up for 2 days
 - A link to be sent to chelseametros@gmail.com
- Bike Bus donuts/snacks for participants
 - Where do they want the snacks? (at the school)
 - PE will put together a flyer to explain, map,
 - Snacks will be banana and granola bars, small waters
- Signs for kindergarten orientation
 - Little wants to give away signs to each kindergartener at Kinder Orientation as a marketing opportunity, PTA to purchase
 - She will talk to Lauren and Paula at the Foundation about how to make this happen
- Scholarship for Graduating Seniors
 - Committee that is choosing has 2 teachers, admin, Foundation member, PTA board member (Telleen Gegner),
 - Minimum 3x\$1000 scholarships for any secondary education
 - Considerations for recipients: attended Smyrna for 3 years and must be graduating from Campbell HS
 - 90 Applicants
- Foundation Clean Up
 - Mulch: Brown Hardwood Mulch is being donated by Michelle Carpenter
 - Pierre has talked to Ace about donating mulch
 - Pierre also has said Home Depot will give money

Treasurer: Brandee Keiss

- Reimbursements
- Budget Update
 - \$41,700 in the bank account to date
- By-laws Amendment Submission
 - Still haven't heard back
 - Gentry to take it on
- JCC Questions
 - Still haven't cashed our check
 - We haven't reached back out to them, will check in at the Front office to see if the check was picked up.
 - Theda was supposed to pick up on Dec 12th

Development Team: Chelsea Metros and Mandi Mitchell

- Bike Night Updates
 - Facilities Use Form:
 - We have not received it back.
 - Little called Amanda Causey (at Facilities Management) and she stated she had not seen it.
 - Gentry received email on January 20th that it was received, resent on March 6th
 - Cheer and ORFF
 - Cheer is in (Cheer immediately after)
 - ORFF is in (starts at 6)
 - To be in the carpool circle
 - DJ (Telleen)
 - Confirmed, check to pay day of
 - Sponsors
 - Inviting Smyrna Pediatric Dentist and Zaxby's
 - Mandi to go to closet and order what is needed
- Bike Night Flyer
 - Cobb County Safe Kids wants a Flyer that says specifically that she will be present with helmets to give out and helmets are required
 - Telleen will complete
 - Mandi to make copies for Tuesday
- Board Interest Meeting Breakfast Feedback
 - Went well, 5 people showed up, 4 submitted
- Board Nominating Committee Update
 - 3 nominations received (2 communications, 1 involvement)
 - 1 for a committee and has questions: she is a foster parent and questions if her child is moved can she stay on the committee
 - To ask District 9 about specifics about this

- Nomination Committee to include Ms Carnes and Ms Depetro

Involvement Committee: Maggie Williams and Laura Fine

- School Supply Boxes
 - New company out of Marietta
 - Boxes come assembled, labeled, and will send 2 people to sort
 - 10% comes back to PTA
 - Questions:
 - Can they send us a sample box?
 - Can we include headphones?
 - With microphone and USB
 - Muller to have to Maggie the week before SB

Communications Team: Telleen Gegner and Alexa Hesse

- Yearbook Update
 - Orders going well, you have until March 26th
- PTA Branding/Logo Update
 - Looked at those presented by Rodriguez
 - Looking to take off the quote “building a community”, squish PTA letters together
 - Sending the Zip File to Telleen Gegner

Secretary: Gentry Kozub

- Staff Appreciation Celebration Document
 - National School Social Work Day March 18th (Maggie)
 - Paraprofessionals Day April 1, 2026
 - Going to move this celebration to Teacher and Staff Appreciation
 - National Librarians Day April 4, 2026 (Alexa)- Celebrate on the 3rd
 - Assistant Principal Week April 6-10, 2026 (Mandi)- Celebrate on the 2nd
 - Include Joe Mitchell
- April Board Meeting Date: **Wednesday April 1st 8**