

# SES PTA Board

## October 4th Meeting Agenda

Board Members Present: Tori Lord, Katie Tidwell, Brandee Keiss, Chelsea Metros, Victoria Chartrau, Kaycia Rhone, Telleen Gegner; Staff Present: Kristen Muller, Elayne Ongtingco, Amber Little; Board

Absent: Chloe Chamberlin

Start 8:02 AM End 9:45 AM

### Call To Order/Vote to approve September Minutes - approved

#### “Stop and Smell The Roses”

- Bike Rack, T-shirt, Bingo Planning, Custodian Appreciation
- The little things are so important; Kaycia picking up CFA; Chels & Brandee jumping in to help with custodians; etc... Finally got the last outstanding check from last year!
- Anyone else have any shout outs?

### Presidents

- Bingo Night Final Recap
  - see attached sheet
- TA Conference Week
  - Katie T & Tori met with Malia (Hospitality Chair) yesterday
  - Continuum of snacks in mailroom Tues-Friday
    - How late can we set-up Monday? Noon set-up
    - Can set up how we like and add to Halloween decorations
  - No drink, but do water enhancers
  - Volunteers to come mid day & end of day to refill the station
  - Board members should stop by and check on it when there for conference
  - Wednesday: Dinner PJs; 3:30 PM delivery; 10 cheese, 10 pep, 5 supreme
  - 4PM dinner start- where do we set-up? Instructional Coaches

### Room

- Plenty of silverware, napkins, plates, etc in the closet
- Victoria to check on how to tip best with a “free” order? Cash-Brandee?
- Costco Run-mini desserts, ~4 large Costco Caesar salads, sweet tea- day

of?

(Tori & Malia to coordinate)

- Last pizza meal used white/red checkered table clothes in closet with music

- EPI Supply Kits
  - Beat any price by 3%

- \$400 signing credit/bonus  
use to purchase extra supply kits for your teachers as discussed  
- \$250 Amazon Gift Card and 10% Discount on your supply kits!

- All supplies guaranteed entire school year or we will replace them  
- No kit is ~\$50 with all name brand supplies  
- 4-6 weeks to send out so can sell through June  
- Can order additional ones that if they don't sell we ship back, they are a higher cost with less profit but available  
- Need to commit now  
- All were in favor; Tori to finalize with rep

- Next General PTA Meeting/By-law Changes
  - Need 30 days to announce By-law Change; 10 days for general PTA meeting
  - Maybe 11/15? 9 AM? Cafe vs. MC? Light refreshments? PP?
  - Announce at Bingo Night
  - Socials posted by 11/12 ish?
  - 11/14 @ 5 PM Cafe
- Art Funds Request
  - Ms. Lane would like us to help her afford external artist
  - Wood turner, Potter, special effects artist
  - Total Cost (\$2400, \$200/day for 12 days)
  - County and Foundation are covering all but \$210
  - Plus Potter Back for Fine Art night \$75
  - Vote? All in favor
- Audit Update
  - Audit is complete; Uploaded to Drive; Due Sept 30th every year
- Added Walk/Bike to School Dates
  - Nov 14th, March 6th (same as Bike Night)
  - Coach Fair to lead; will reach out if help is needed
  - Chloe add to list & outlook calendar
- Bus Driver Safety Appreciation Week (10/21-25)
  - Who wants to lead? Brandee
  - How many bus drivers? 2 cross guards (Nuri & ; 15 total)
  - Is there a better day of the week to do this on?
  - Breakfast vs. Gift bags?
- Dance-A-Thon
  - Make sure to show our support for Foundation by signing up for volunteer

- Share socials

- District 9 Training
  - October 24th from 9-12 at Marietta High School
    - 1 member does both district & GA PTA training
    - All board members do district OR GA PTA
  - <https://forms.gle/HTEWszd8Xk3NEMCB7>
  - Need for SOA -due Nov 30th
  - Would like for 50% of us to go
- Membership Drive
  - Announce numbers at Bingo Night? Decided against
  - 252 (only 128 are parents)
  - Goal was 500
  - Quick thru Oct or wait and do in Nov or Dec when it less “PTA busy”
  - If we did Oct would interfere with Dance-A-Thon
  - Will do drive in November
- Movie Night Planning
  - Movie Night 11/08 (“Nov” PTA Meeting 10/25)
  - PM of Conference Week (non-Wed) Via Zoom
  - Include Jakeema and Cara Fort
  - Will send out Doodle

## VP Involvement

- Discuss volunteer needs for the upcoming month and any committee needs/tasks
  - Conference week 10/15-10/18 - Dinner and snacks
  - Teacher of the Year Pep Rally 10/21- Gift Basket deliver on 10.22
    - Kaycia & Tori
  - National School Bus Safety Week/ Bus Driver Appreciation 10/21-10/25
    - Brandee will lead
  - Support Needed for Dance-A-Thon
- Final decision on Reflections- [Revisit Next Year](#)
- Recap/General updates: yearbook meeting this week
  - everyone really liked the new platform
  - Alexa & Jazmene to design
  - Guzman to help/teacher liaison
  - will work on timeline in upcoming meeting

## VP Fund Development

- Sponsor Banner updates
  - banner should be done by Bingo Night
- Teacher Pizza night Conference week volunteers
  - Malia to help coordinate
- Chuck E Cheese Spirit Night Date - CEC says Fridays do better?
  - Feb 7th (Friday) or March 3rd (Digital Learning Day)
  - Can decide later
- Small Cakes Spirit Night- Yes or No?
  - Yes to Spring need to pick a date
- Upcoming Spirit Nights (Conference Week)
  - No needs; just social posts

### VP Communication

- Social Media
  - Sponsor highlights
  - Upcoming Events/Reminders
    - Bingo Night
    - Digital Learning Day reminder
    - Cafe Spirit Week (Bolivar, El Cardenal, Rev Coffee)
    - School Bus Safety Week
    - Dance-a-Thon (share Foundation)
    - Book Character Day
  - Reminder to engage with the posts/stories
- Slide updates for TVs (including sponsors)
- Website
  - Sponsors to be added ASAP

### Treasurer

- Budget updates
  - \$1100 from Picaboo
  - IRS 990 Form Due Nov 11
  - JCC Dues Due
- Outstanding Checks

### Secretary

- Updated calendar items

SES Important Date

<b>October</b> 10/02	Walk or Bike to School Day	
10/02	National Custodian Recognition Day	
10/04 7:30 AM	October PTA Board Meeting	
10/10	Book Fair Starts	Drop off: 10/08 Preview: 10/09-10
10/10	Bingo Night (2nd PTA Meeting)	PTA to lead with admin Book Fair Open; Consider Dix as lead
10/11	End of the 1st 9 weeks	
10/14	Digital Learning Day	
10/15- 10/18	Conference Week	Early Release Days (PTA to do some TA this week)
10/15 10-4 PM	Bolivar Coffee Spirit Night	
10/17 10-3 PM	Rev Coffee Spirit Night	
10/18	Book Fair Ends	Pick-Up: 10/21
10/21	Teacher of the Year Pep Rally	PTA/Foundation will do gift basket to be delivered on 10/22 to Gibson
10/21-25	National School Bus Safety Week/ Bus Driver Appreciation	
10/23-11/1	Dance-A-Thon Fundraising	10/23- Pep Rally 10/28- Kick Off
10/24	CCSD Honor Chorus	
10/25	November PTA Board Meeting	
10/31	Halloween/Book Character Day	
<b>November</b> 11/01	Dance-A-Thon	During Specials (Foundation)
11/02 1PM-Close	Stout Brothers Spirit Night	
11/05	Election Day	Kids holiday; Staff in building
11/05	1911 Biscuits Spirit Night	

11/08 6-8PM	Movie Night	
11/11	Veterans Day (Parade)	With reception after in MC
11/13 4-8 PM	Bad Daddy's Spirit Night	
11/11-15	National School Psychologist Week	
11/14	Mass Hearing and Vision Screening	(1st, 3rd & 5th)
11/20	Thanksgiving Lunches	
11/25-11/29	Thanksgiving Holidays	
<b>December</b> 12/02	National Special Education Day	
12/05	Sparkles Spirit Night	
12/06	Jingle Jog	
12/12	STEM Night	
12/13 7:30 AM	Dec PTA Board Meeting	
12/19-12/20	Early Release	
12/20	End of 2nd 9 weeks	
12/23- 01/05	Winter Holidays	