

# SES PTA Board

## September 6th Meeting Minutes

Board Members Present: Tori Lord, Chloe Chamberlin, Katie Tidwell, Brandee Keiss, Chelsea Metros, Victoria Chartrau, Kaycia Rhone, Telleen Gegner; Staff Present: Kristen Muller, Elayne Ongtingco, Amber Little, Chandra Marshall

Call To Order: 0743 AM

August Minutes Approved

### President

- Heritage Night 6-8 (9/12) (see event planning sheet)
- Dot Day (9/16)
  - PTA for social post only; Ongtingco to coordinate all other activities
  - The Dot, Peter H.. A reading on the news and then a movie 1:30-2
  - Wear Dots!
- EOY Luncheon/ Gift Basket (9/17)
  - Ms. Gibson, Mr. Streeter-Likes candy, Cindy has a list of his favorites Kaycia/Tori to coordinate
- Bingo Night 6-8 (10/10)
  - Very brief PTA meeting
  - Give cards, no selling
  - Book fair for prizes
    - Book fair gift certificates
    - Board games
  - Selling pizzas + waters
  - Spirit wear sales
    - In the clear financially, a lot of inventory left
- Walk/ Bike to School Day (10/02)
  - Bike Rack Update (will work to get before 10/02)
  - No dogs in walker line and drop off preferably
- National Custodian Recognition Day (10/02)
  - Seven Custodian
    - 3 after school hours
    - 4 during school day
  - Crossing guards with Bus driver days
    - Chicken biscuits/ OJ possibly
- Digital Learning Day & Conference Week (10/14-18)
  - Snacks for staff- Tuesday & Thursday in mailroom

- Wed night at 4pm Pizzas, Costco Cesar Salad
  - Italia theme, table clothes was a hit 2 years ago
  - Will get Hospitality Committee Involved
- Memberships
  - Continue to push for memberships
  - 90% of teachers joined; 127 Parents; 251 total members
- Grade Level Shirts
  - Will be in spareroom 5th grade hall- October 1st or 2nd for delivery
  - Muller has list for T-shirts size, will give to Tori
  - Muffins setup for "Special Projects" Volunteers
  - Shirts can go home, advise parents to keep shirt for field trips/events
- Bylaws Change
  - Will vote at Bingo night for zoom meetings
  - Tellen to post 30 days prior
- '25-26' Executive Board
  - Communications for next year will start December
    - 2 Presidents for next year
    - To decide if you are staying for your second year
- President FYI's
  - \$1043 raised from SES Braves Night
  - Sept 15th 3-5 PM Local JCC PTA meeting (all board members welcomed)
  - Applied for ~\$1200 in National PTA grant money (will keep updated)
  - Reflections Timeline still TBD
  - Passive Income Email has been reactivated
  - We officially are in the "green" for spirit wear sales
  - Keep an eye on good info in National PTA emails
  - 23-24 Audit Due Sept 30th (Brandee/Tori) just FYI
  - Community Partnership Award (so close to meeting parameters) End of Oct

### **VP Involvement (8-10 mins)**

- Volunteer Meeting Recap
  - Committee Chair Selection - committee chairs notified by email today; Katie to lead Hospitality, Special Projects & Spirit Wear Committees; Kaycia to lead Events, DEI and Yearbook Committee; Created a GroupMe/Shared Folders for all things Volunteering
  - Committee Selection (Events, Hospitality, DEI, Dads, Yearbook, Spiritwear, Special Projects)
    - Events- Jakeema Bascoe (17 total members)

Hospitality- Malia Stillwell (10 total members)  
DEI- Abby Gallego (3 total members)  
Dads- still in the works; will do social calls/organize mid fall  
Yearbook- Alexa Hessa & Jazmene Haynes (5 total members)  
Special Projects- Maggie Williams (13 members)  
Spiritwear- Katie Smith & Ali McSweeney (6 members)

- Heritage Night Volunteers Update - need to push more via CTLS/socials; expect most volunteer sign-ups to come week of
- Volunteer Feedback Form- discussed feedback will implement small changes- most feedback great

### VP Fund Development

- Spirit Night Updates- Willy's, Bolivar & Rev Upcoming; Adding El Cardenal; Will make sure Spirit Night details are updated in spreadsheet/calendar
- T-shirt Thank You notes -completed; will have admin sign
- Banner- Oct 1 deadline- last push for sponsorships
- Heritage Night Sponsors - Evergreen confirmed

### VP Communication

- Social Media
  - Sponsors Spotlights - Development to update all sponsorship handles
  - Spirit Nights - See above for upcoming
  - Membership Push- extend membership deadline thru Sept; more parents needed
  - Reminder to Engage with the posts/stories
- Website
  - Sponsor highlights - will do links to all businesses
  - Meeting Minute (only general meetings?) -general & monthly meeting minutes once approved
  - Anything else to add in the immediate?
- Flyer Communications
  - October/ November Calendar + From the PTA (Needed to highlight)?  
-will distribute Sept 16th- need 2 volunteers to help

### Treasurer

- Budget Updates -\$40K in account; \$15-20K expected for annual operations; expected expense: \$4K for grade level T-shirts over the next few weeks; \$18K in sponsorships- YAY!

## Secretary

- Updated Calendar Items - [listed & Outlook calendars are updated](#)
- Foundation Meeting Update - [no update](#)

## SES PTA IMPORTANT DATES 24-25

<b>September</b> 09/06	Teacher Stock The Fridge	
09/06	September PTA Board Meeting	
09/08	SES Braves Day	
09/12 6-8PM	Heritage Night	Marshall Led; PTA supported
09/16	Dot Day!	Ontingco Led
09/17	Classified EOY Luncheon	PTA/Foundation will do gift basket to be delivered on 09/18 to Streeter
09/19 5-8 PM	Sparkles Spirit Night	
09/23- 09/27	Fall Break	
09/30 11AM-10PM	Willy's Spirit Night	25% back with Barcode
<b>October</b> 10/02	Walk or Bike to School Day	
10/2	National Custodian Recognition Day	
10/04 7:30 AM	October PTA Board Meeting	
10/10	Book Fair Starts	Drop off: 10/08 Preview: 10/09
10/10	Bingo Night (2nd PTA Meeting)	PTA to lead with admin Book Fair Open; Consider Dix as lead
10/11	End of the 1st 9 weeks	
10/14	Digital Learning Day	
10/15- 10/18	Conference Week	Early Release Days (PTA to do some TA this week)

10/15 10-4 PM	Bolivar Coffee Spirit Night	
10/17 10-3 PM	Rev Coffee Spirit Night	
10/18	Book Fair Ends	Pick-Up: 10/21
10/21	Teacher of the Year Pep Rally	PTA/Foundation will do gift basket to be delivered on 10/22 to Gibson
10/21-25	National School Bus Safety Week/ Bus Driver Appreciation	
10/23-11/1	Dance-A-Thon Fundraising	10/23- Pep Rally 10/28- Kick Off
10/24	CCSD Honor Chorus	
10/31	Halloween/Book Character Day	
<b>November</b> 11/01	Dance-A-Thon	During Specials (Foundation)
11/02	Stout Brothers Spirit Night	
11/05	Election Day	Kids holiday; Staff in building
11/05	1911 Biscuits Spirit Night	
11/08 6PM	Movie Night	
11/11	Veterans Day Parade	With MC reception after
11/13 4-8 PM	Bad Daddy's Spirit Night	
11/11-15	National School Psychologist Week	
11/14	Mass Hearing and Vision Screening	(1st, 3rd & 5th)
11/25-11/29	Thanksgiving Holidays	
<b>December</b> 12/02	National Special Education Day	
12/05	Sparkles Spirit Night	
12/06	Jingle Jog	
12/12	STEM Night	

12/13 7:30 AM	Dec PTA Board Meeting	
12/19-12/20	Early Release	
12/20	End of 2nd 9 weeks	
12/23- 01/05	Winter Holidays	